

<b>Course Title</b>	: English
<b>Course Code</b>	: HMHU(CSE-SEC C) 201
<b>L-T-P-S Structure</b>	: 2-0-0-0
<b>Credits</b>	: 2
<b>Pre-requisite</b>	: Basic knowledge of English Grammar and Composition
<b>Course Coordinator</b>	: Ms.Rimni Chakravarty
<b>Team of Instructors</b>	: NA
<b>Teaching Associates (For LAB only)</b>	: NA

**Course Objective:**

The students will be able to comprehend the utility of English language and their aspects in professional life.

**COURSE OUTCOMES (COs):**

CO No	Course Outcome (CO)	Blooms Taxonomy Level (BTL)	Target %
CO1	Write grammatically correct English to express in a lucid manner (BT1)	LEVEL 1	70%
CO2	Summarize technical and non technical passages written in English (BT2)	LEVEL 2	75%
CO3	Understand and develop the skill to write different instruments of organizational communication (PS3)	PS3	80%
CO4	Explain the various concepts of technical communication and its utility in profession (BT2)	LEVEL 2	85%

**PROGRAM OUTCOMES(POs):**

PO Number	Description
1. <b>Engineering Knowledge</b>	Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems.
2. <b>Problem Analysis</b>	Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics, natural sciences, and engineering sciences
3. <b>Design/ development of solutions</b>	Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.
4. <b>Conduct investigations of complex problems</b>	Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.
5. <b>Modern tool usage</b>	Create, select, and apply appropriate techniques, resources, and modern engineering and IT tools including prediction and modeling to complex engineering activities with an understanding of the limitations.
6. <b>The engineer and society</b>	Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice
7. <b>Environment and sustainability</b>	Understand the impact of the professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.
8. <b>Ethics</b>	Apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.

PO Number	Description
9. <b>Individual and team work</b>	Function effectively as an individual, and as a member or leader in diverse teams. and in multidisciplinary settings.
10. <b>Communication</b>	: Communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations. and give and receive clear instructions.
11. <b>Project management and finance</b>	: Demonstrate knowledge and understanding of the engineering and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.
12. <b>Lifelong learning</b>	<b>12. Life-long learning:</b> Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change

#### Mapping of Course Outcomes and Program Outcomes: (Sample Attached)

Course Outcomes	Program Outcomes												PSOs	
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	1.	2.
HMHU201.1	-	-	-	-	-	-	-	1	1	2	-	1	-	1-
HMHU201.2	-	-	-	-	-	-	-		1	2	-	1	-	1-
HMHU201.3	-	-	-	-	-	-	-		1	2	-	1	-	1-
HMHU201.4	-	-	-	-	-	-	-	1	1	2	-	1	-	1-
Average CO	-	-	-	-	-	-	-	1	1	2	-	1	-	1-

1 = courses in which the student will be exposed to a topic

2 = courses in which students will gain competency in that area

3= courses in which students will master that skill

#### SYLLABUS:

Maulana Abul Kalam Azad University of Technology, West Bengal  
(Formerly West Bengal University of Technology)  
1<sup>st</sup> Year Curriculum Structure for B.Tech courses in Engineering & Technology  
(Applicable from the academic session 2018-2019)

Course Code : HM-HU201	Category : Humanities and Social Sciences including Management courses
Course Title : English	Semester : Second
L-T-P : 2-0-0	Credit:2
Pre-Requisites:	

#### Detailed contents

##### 1. Vocabulary Building

The concept of Word Formation: Compounding, Backformation, Clipping, Blending. Root words from foreign languages and their use in English. Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives. Synonyms, antonyms, and standard abbreviations: Acronyms

##### 2. Basic Writing Skills

Sentence Structures & Types: Simple, Compound, Complex Use of phrases and clauses in sentences: Transformation of sentences, active, passive, narration Importance of proper punctuation Creating coherence: Arranging paragraphs & Sentences in logical order Creating Cohesion: Organizing principles of paragraphs in documents Techniques for writing precisely

##### 3. Identifying Common Errors in Writing

Subject-verb agreement Noun-pronoun agreement Misplaced modifiers Articles Prepositions Redundancies Clichés



4. Nature and Style of sensible Writing  
Describing Defining Classifying Providing examples or evidence Writing introduction and conclusion
5. Writing Practices  
Comprehension Précis Writing Essay Writing Business Letter, Cover Letter & CV; E-mail

**TEXT BOOKS:**

Remedial English Grammar. F.T. Wood. Macmillan.2007  
Communication Skills. Sanjay Kumar and PushpLata. Oxford University Press.2011.  
Communication Skills for Professionals"-Nira Konar, Prentice Hall of India 2nd edition, New Delhi,  
Communication Technique and Skills –R.K CHADHA –Dhanpat Rai Publication (p) ltd  
Effective Technical Communication: M Ashraf Rizvi –Tata Macgrow Hill

**REFERENCE BOOKS:**

Technical Communication Principles & Practice Meenakshi Raman & Sangeetha Sharma OUP  
Kulbhusan Kumar, R S Salaria, Effective Communication Skills, Khanna Publishing House, Delhi

**COURSE DELIVERY PLAN:**

Week	Sess. No.	CO	Topic (s)	Book No [CH No][Page No]	Teaching-Learning Methods	Planned Date	Execution Date
1	1	CO1	Vocabulary Building The concept of Word Formation: Compounding, Backformation, Clipping, Blending. Root words from foreign languages and their use in English, Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives. Synonyms, antonyms, and standard abbreviations: Acronyms	communication Skills for professionals Nira Konar PHH chapter 1 page 3-24	T: Chalk & Talk L: Observes understands	22.02.2023	
1	2	CO1	Vocabulary Building The concept of Word Formation: Compounding, Backformation, Clipping, Blending. Root words from foreign languages and their use in English Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives. Synonyms, antonyms, and standard abbreviations: Acronyms	communication Skills for professionals Nira Konar PHH chapter 1 page 3-24	T: Questioning /Discussion L: Answering questions, Participates	22.02.2023	
2	3	CO1	Acquaintance with prefixes and suffixes from foreign languages in English to form derivatives. Synonyms, antonyms, and standard abbreviations: Acronyms	communication Skills for professionals Nira Konar Phl chapter 1 page 3-24	T: Chalk & Talk L: Observes understands	01.03.2023	
2	4	CO1	Basic Writing Skills Sentence Structures & Types: Simple, Compound, Complex Use of phrases and clauses in sentences: Transformation of sentences, active, passive, narration Importance of proper punctuation Creating coherence: Arranging paragraphs & Sentences in logical order	communication Skills for professionals Nira Konar PHH CHAPTER 2- CHAPTER 10 page 27- 73	T: Lecturing L: Observes understands	01.03.2023	

			Creating Cohesion: Organizing principles of paragraphs in documents Techniques for writing precisely			
3	5	CO1	Importance of proper punctuation. Creating coherence: Arranging paragraphs & Sentences in logical order Creating cohesion: Organizing principles of paragraphs in documents Techniques for writing precisely	Communication Techniques and Skills RK Chadha chapter 4 page 75-107 Macmillan Modern English chapter 3 page 201	T: Chalk & Talk L: Observes understands	15.03.23
3	6	CO1	Identifying Common Errors in Writing. Subject-verb agreement Noun-pronoun agreement Misplaced modifiers, Articles Prepositions, Redundancies Clichés	communication Skills for professionals Nira Konar UPI chapter 12 page 77-84 Macmillan Modern English chapter 4 page 210	T: Lecturing L: Observes understands Video synthesis	15.03.23
4	7	CO2	Misplaced modifiers, Articles Prepositions, Redundancies Clichés	Communication Skills. Sanjay Kumar and PushpLata. Oxford University Press. 2011.ch 3 pg 61-82 Technical Communication MAshraf Rizvi appendix A pg 488-504	T: Lecturing L: Observes understands Video synthesis	22.03.23
4	8	CO2 & Co3 & C O4	Nature and Style of sensible Writing, Describing, Defining Classifying, Providing examples or evidence Writing introduction and conclusion	Technical Communication MAshraf Rizvi chapter 27 pg 484-486	T: demonstration, L: Practice by doing	22.03.23
5	9	CO3	Writing Practices Comprehension Précis Writing Essay Writing Business Letter, Cover Letter & CV; E-mail	communication Skills for professionals Nira Konar phi131chapter 17 page 132-135  chapter 16 page 127-131chapter 17 page 132-135 Technical Communication MAshraf Rizvi chapter 20 ,21,22and 24 page 351-422 ,page 351-422	T: demonstration, L: Practice by doing	29.03.23
5	10	CO3	Précis Writing	Communication Techniques and Skills RK Chadha chapter 6 page 124-137	T: demonstration, L: Practice by doing	29.03.23
6	11	CO3	Précis Writing	Communication Techniques and Skills RK Chadha	T: demonstration,	05.04.23



				chapter 6 page 124-137	L: Practice by doing, Quiz	
6	12	CO3	Essay Writing	communication Skills for professionals Nira Konar phi131chapter 17 page 132-135	T: Chalk & Talk L: Observes understands	05.04.23
7	13	co3	Essay Writing	communication Skills for professionals Nira Konar phi131chapter 17 page 132-135	T: Chalk & Talk L: Observes understands, Problem solving	12.04.23
7	14	co3	Essay Writing	communication Skills for professionals Nira Konar phi131chapter 17 page 132-135	T: Chalk & Talk L: Observes understands	12.04.23
8	15	CO3 & C O4	Business Letter, Cover Letter & CV; E-mail	Technical Communication M.Ashraf Rizvi chapter 20 ,21,22 page 351-422	T: Chalk & Talk L: Observes understands	19.04.23
8	16	CO3	Business Letter,	Technical Communication M.Ashraf Rizvi chapter 20 ,21,22 page 351-422	T: Lecturing L: Observes understands	19.04.23
9	17	CO3	Business Letter,	Technical Communication M.Ashraf Rizvi chapter 20 ,21,22 page 351-422	T: Chalk & Talk L: Observes understands	26.04.23
9	18	CO3 & C O4	Cover Letter & CV; E-mail	Technical Communication M.Ashraf Rizvi chapter 20 ,21,22 page 351-422	T: Chalk & Talk L: Observes understands	26.04.23
10	19	CO3 & CO4	Cover Letter & CV; E-mail	Technical Communication M.Ashraf Rizvi chapter 20 ,21,22 page 351-422	T: Lecturing L: Observes understands	03.05.23
10	20	CO4	E-mail	Technical Communication M.Ashraf Rizvi chapter 24 page 441-451	T: Lecturing L: Problem based learning	03.05.23
11	21	CO3 & C O4	E-mail	Technical Communication M.Ashraf Rizvi chapter 24 page 441-451	T: Lecturing L: Problem based learning	10.05.23
11	22	CO3 & C O4	Remedial class	Technical Communication M.Ashraf Rizvi chapter 20 ,21,22 page 351-422	T: Lecturing L: Observes understands	10.05.23
12	23	CO1	TEST on model questions set from the syllabus	Technical Communication M.Ashraf Rizvi chapter 20 ,21,22 page 351-422	T: Chalk & Talk L: Observes understands, Problem solving	17.05.23

**LIST OF TUTORIALS:OPTIONAL**

Tutorial session no	Topics	CO-Mapping
	NA	

**WEEKLY HOMEWORK ASSIGNMENTS/ PROBLEM SETS/OPEN ENDED PROBLEM-SOLVING EXERCISES etc.**

Week	Assignment/Quiz	Topic	Details	CO
2	A01	Loan Words in English Language	PPT Presentation and PDF SUBMISSION (CA1)	CO1
4	A02	Make sentences with advice -advise .look out for look up called in and called for	Assignment as an exercise at Home	CO1
6	A03	English as a Window Language	REPORT ( CA2 SUBMISSION )	CO2
9	A04	Resume	resume submission in A4 SIZE paper typed	CO3
12	A05	Importance of Intrapersonal communication & Interpersonal Communication	ORAL PRESENTATION	CO4

**COURSE TIME TABLE**

ROUTINE B.TECH 2ND SEM 2023 (With effect from ) 20.02.2023

& Room No.	10:50	11:00-11:40	11:40-12:30	12:30-13:20	13:30-14:10	14:15:00	15:50	16:40
A (CSE) R-D101	01 (R.C)	01 (SGH)	CH201 (S.K.S)	CH201 (S.K.S)	NCH	HU291 (R.C)	IES	
B (CSE) R-D102	01 (SKS)	0201 (H.R)	LABOUR HOUR(Gr-I) E291(PB)(Gr-II)	LUNCH	COMPUTER LAB WORKS GRAPHICS LAB(Gr-II)(PB)	LAB(Gr-I)		
C (CSE) R-D104	01 (RS)	0201 (RS)	CS201(S.C)	CS201(S.C)	LUNCH	01 (DS) Gr-I / HOUR Gr-II)		
CSE-AIML, CE & IT R-D201	ES-CS291 (Gr-I & Gr-II)				LUNCH	IES		
ECE & EE R-D202	01 (B.A.D / S.S) (R-D202)	0201 (K.P)	M-HU201 (R.C)	FT LS(RAC)	LUNCH	CTIVITY		
A (CSE) R-D101	H201 (S.K.S)	0201 (R.C)	CS201 (SSG)	01(Gr-I) (PB)	LUNCH	01 (SGH)		



				Y HOUR (Gr-II)			
B (CSE) R-D102	291 (Gr-I) (PB)	GRAPHICS LAB(Gr-I)(PB)			LUNCH	1 (SG)	01 (R)
		CHEM LAB(Gr-II)		LAB RKS(Gr- II)			
C (CSE) R-D104	CS201(S.C)	201 (MB)	S-M201 (MB)	LUNCH	ICS LAB(AUTOCAD) (DS)	( )	( )
					EM LAB WORKS		
CSE-AIML, CE & IT) R-D201	CH201 (RS)	TITUDE LASS(PS)	M-HU201 (H.R)	01 (H.R)	LUNCH	CTIVITY	201 Ball)
ECE & EE) R-D202	ES-CS291 (Gr-I & Gr-II)				LUNCH	92 (DS) -D202)	201 A.D / ) (R- 202)
A (CSE) R-D101	CHEM LAB(Gr-I)			LAB WORKS	LUNCH	1 (SSG)	1 (Gr- T) (R- 01) / CH201 Gr-I) ) (R- 104)
	GRAPHICS LAB(Gr-II)(PB)			PHICS (AUTOCA D)(PB)			
B (CSE) R-D102	ES-CS291 (Gr-I & Gr-II)				LUNCH	1 (SKS)	201 S.B)
C (CSE) R-D104	CHEM LAB(Gr-I)						
	U201 (R.C.V)	201 (R.C.V)	UB ACTIVITY	LUNCH	ICS LAB(AUTOCAD) (DS)	( )	S
CSE-AIML, CE & IT) R-D201	S201 (S.Ball)	201 (MB) M202 for CE be conducted oom: D-202	FT SKILLS(RAC)	201 (RS)	LUNCH	1 (CSE- IT) (T) D201)/ BS- 201(CE) R-D005)	RY OUR Gr-I)  291 ) (Gr- II)

ECE & EE) R-D202	MOOCS	202 (JD)	HM-HU291(R.C)	LUNCH	01 (ECE E) (T)(R- D202)	201 (K.P)
A (CSE) R-D101	ES-CS291 (Gr-I & Gr-II)			LUNCH	FT LS(RAC )	201 SG)
C-B (CSE) R-D102	CS201 (S.B)	CS201 (S.B)	CS201 (Gr-II) (T)(R-D102) / -CH201 (Gr-I) (T)(R- D101)	01 (Gr-I) R-D102) / -CH201 II) (T)(R- D101)	LUNCH	01 (SKS) CS
C (CSE) R-D104	CH201 (RS)	91 (DS) (Gr- II)	STUDE CLASS(PS)	FT LS(RAC)	LUNCH	1 (Gr-II) ) (R- -D104) -CH201 I) (T)(R- D204)
CSE-AIML, CE & IT) R-D201	CHEM LAB(Gr-I)			LAB WORKS	LUNCH	HU291(H.R)
	GRAPHICS LAB(Gr-II)(DS)			PHICS (AUTOCA D) (DS)		
ECE & EE) R-D202	CS201 (K.P)	TITUDE LASS(PS)	BRARY HOUR	LUNCH	PHY LAB	
A (CSE) R-D101	GRAPHICS LAB(AUTOCAD) (PB)	GRAPHICS LAB(Gr-I)(PB)		LUNCH	1 (Gr-I) R-D101) -CH201 II) (T)(R- D104)	CS
	CHEM LAB(Gr-II)			LAB WORKS		
B (CSE) R-D102	HM-HU291(H.R)		BRARY HOUR (Gr-II)	FT LS(RAC)	LUNCH	1 (SG) (SG)
			GRAPHICS LAB(AUTOCAD)(Gr-I) (PB)			



## Schedule for Continuous Assessment (CA):

CA	Assessment By	Schedule
CA-I	Presentation, Quiz, Group Discussion	As per Academic Calendar
CA-II	Report writing	
CA-III	Class test in pen and paper mode to be conducted at the College Level	
CA-IV	Centralized online test to be arranged by the University	
PCA1	Rubrics based Evaluation and Viva -Voce	
PCA2	Rubrics based Evaluation and Viva -Voce	

### ATTENDANCE POLICY

Every student is expected to be responsible for regularity of his/her attendance in class rooms and laboratories, to appear in scheduled tests and examinations and fulfil all other tasks assigned to him/her in every course. For Promotion, a Minimum of 50% of internal marks must be obtained. In every course, student has to maintain a minimum of 75% attendance to be eligible for appearing in Semester end examination of the course, for cases of medical issues and other unavoidable circumstances the students will be condoned if their attendance is between 60% to 75% in every course, subjected to submission of medical certificates, medical case file and other needful documental proof to the concerned departments.

### DETENTION POLICY

In any course, a student has to maintain a minimum of 75% attendance and must secure a minimum of 50% marks in In-Semester Examinations to be eligible for appearing to the Semester End Examination, failing to fulfill these conditions will deem such student to have been detained in that course.

### PLAGIARISM POLICY

Use of unfair means in any of the evaluation components will be dealt with strictly, and the case will be reported to the examination committee.

### COURSE TEAM MEMBERS, CHAMBER CONSULTATION HOURS AND CHAMBER VENUE DETAILS:

Each instructor will specify his / her chamber consultation hours during which the student can contact him / her in his / her chamber for consultation.

S.No.	Name of Faculty	Chamber Consultation Day (s)	Chamber Consultation Timings for each day	Chamber Consultation Room No:	Signature of Course faculty
1	Rimni Chakravarty	Monday and Friday	4 .40 PM -5.30 PM	Room D 304	<i>Re</i>

### GENERAL INSTRUCTIONS

Students should come prepared for classes and carry the text book(s) or material(s) as prescribed by the Course Faculty to the class.

### NOTICES

All notices will be communicated through the institution email.

All notices concerning the course will be displayed on the respective Notice Boards.

*Rimni Chakravarty*

Signature of COURSE COORDINATOR:

HEAD OF DEPARTMENT:

*[Signature]*  
Approval from: Head of the Institutions  
(Sign with Office Seal)

Principal  
Siliguri Institute of Technology