SILIGURI INSTITUTE OF TECHNOLOGY

Office of the Coordinator PTM

Action Taken Report

Based on Feedback Analysis of Parent Teacher Meeting for Odd Semester 2022-23

Date: 06.12.2022

Ref. No. Admin/PTM/2022-23/Odd Sem/001

Agenda

Feedback analysis of Parent Teacher Meet (PTM), Odd Sem, 2022-23

Resolution

- 1. Modification of the existing feedback forms. Parents 'Remarks 'may be added as the last point in the existing feedback forms.
- 2. Parent Teacher Meet (PTM) to be conducted in hybrid mode to improve parents' participation in the said event from the next semester.
- 3. To continue our progress.
- 4. To work hard for further improvement.

Action Taken

- 1. Feedback received from parents is very positive.
- 2. No major observation from parents.

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